

## Cost Accountant

D ELEMENT GROUP LLC DBA FBD is hiring full-time Cost Accountant position.

### **Job Duties:**

- Prepare monthly corporate financial statements such as balance sheet, income statement and cash flows report, and quarterly and annual budget forecast by analyzing financial variances for the company
- Prepare financial reports and make financial recommendations and projections for Business Plan to management
- Perform monthly bank reconciliations for accounting discrepancies using accounting software and system
- Analyze any changes in services provided in order to determine what effect it has on the cost
- Comply with state and federal tax filing requirements by studying regulations, adhering to requirements, and advising management on required actions and tax strategy adjustments
- Manage the tax budgeting and forecasting process, including the preparation of estimated payments
- Assist in internal auditing, general ledger preparation, and fraud investigations

### **Job Requirements:**

Bachelor's Degree in Accounting, Finance, Business Administration or a related field;  
Proficiency with quantitative analysis and data visualization; Knowledge of auditing standards and procedures used by financial and operational auditors.

*Any applicant who is interested may submit resume w/code FBD2021 to: D Element Group LLC, 611 Reyes Dr, Walnut, CA 91789.*

### **Job Criteria:**

Position Type: Full-Time Permanent

Education Required: Bachelor's

### **Contact Information:**

Contact Name: Hsin Yun Lee

Company: D Element Group LLC

City: Walnut

State: California

Zip: 91789